

GRAPHIC ENTERPRISE SCOTLAND

MINUTES OF THE 104RD ANNUAL GENERAL MEETING

*The meeting was held at The Corinthian Club, Glasgow
Wednesday, 24th June 2015 at 4pm*

1. Welcome

The President welcomed all participants to the 104th Annual General Meeting; Members, Associate Members and guests. He thanked the Board for their support and hard work over the past 12 months.

The President then formally opened the Annual General Meeting and requested the Director to report on apologies received.

2. Apologies

The Director listed apologies received as per the list attached to these minutes.

3. Minutes of the one hundred and third Annual General Meeting held at West Brewery on Wednesday, 18th June 2014.

The President sought a proposer and seconder to adopt the minutes as a true, accurate and comprehensive record of the meeting.

Proposed by: Craig Inglis
Seconded by: Tom Connell

The meeting agreed the minutes to be adopted.

4. Report of the Executive Board 2013/14.

The President called on the Director to report.

The Director reported that following on from last year's growth, the economy this year continues to perform positively and the GDP shows Scotland grew over the 12 month period Jan to Dec 2014 by 2.7%. The UK as a whole was marginally stronger at 3%. Despite the predicted economic growth for 2015, the outlook remains cautious. Our supply chain has experienced significant change with PaperlinX UK going into administration on 1st April 2015 quickly followed by Tullis Russell at the end of April. Although this creates opportunity for the remaining UK merchants, as with most opportunities, risk goes hand in hand. Although our industry sits within the manufacturing sector, our success is dependent on all market areas performing well. As the printing industry is positioned in most supply chains, we are frequently referred to as "the canary in the cage" and provide an economic barometer for the wider economy. It is therefore hoped that there will be sufficient "oxygen" in 2015 to keep everyone healthy.

As outlined at last year's Annual General Meeting, we intended creating additional funds within the association without increasing fees, investing in services and growing our membership by not renewing our Glasgow office lease.

The promotion of Modern Apprenticeships must remain a key objective of our association as the correct level of professional training and assessment ensures and maintains our industry's high standards. We were again successful in obtaining MA funding through Skills Development Scotland by securing the contract for 2015/16. With the departure of Graeme Wilson at the end of October 2014, James Vallance assumed the role of assessor one month prior to Graeme's departure. James has a wealth of knowledge and spent 32 years as a lecturer at Glasgow College of Building and Printing and is well equipped to support the next generation of apprentices. Encouragingly, we have seen a steady

increase in apprenticeship numbers since the change and anticipate further growth over the contract year 2015/2016.

Introducing benefits for Members was one objective for this year and this has achieved reasonable success with the introduction of a number of professional services.

From January 2015 HR Services Scotland has provided support and guidance to all member companies on any and all HR issues. This includes contract of employment, company hand books, disciplinary procedures and £25,000 Indemnity cover. This service is provided free to all Members.

Regulations around Health & Safety in the work place continue to grow. We have agreed a competitive daily rate with JTMS for ongoing consultancy work. In addition, GES will cover the cost of a one day gap analysis which includes a traffic light report showing areas that require attention.

British Red Cross provides a range of first aid courses across Scotland and GES are offering 50% cost support to all Members.

Through Woodville Training Centre in Glasgow we are able to offer a 4 day Reach Truck Novice course and a 1 day Conversion to Counterbalance course. Both courses are being offered with 50% cost support to Members. We are currently looking to extend this offer geographically.

Membership numbers have remained static over the last 12 months but with much improved member benefits the task of recruiting should be easier. A programme to increase member numbers has commenced with the Director actively visiting new prospects across the whole of Scotland. In addition to our historical base of traditional printers, it is hoped our association can attract interest from the broader print community including wide format printers and sign makers.

Revision of the National Agreement with Unite has proved to be difficult and one final attempt to provide a comprehensive and up to date version is now underway.

As promised at last year's AGM a full consultation with members was conducted during the summer of 2014 regarding the future shape of the association. The overwhelming view was that the organisation should continue, however, it was recognised that members were seeking change within the association and in particular enhanced member benefits and professional services. All comments were noted and have helped to shape the changes to member benefits as outlined in this report. The Board will continually review the services offered and would also be happy to listen to all suggestions regarding the improvement of member services.

5. Financial Statements for the Year Ending 31st March 2014

The printed financial accounts were presented to the meeting and the Treasurer reviewed the income and expenditure and advised, as outlined at last year's Annual General Meeting, the board decided to close the pension scheme with Royal London Mutual Insurance Society Limited through its subsidiary Scottish Life as there were no active members in the scheme and five deferred members. The closure procedure commenced during the year and will be completed by June 2015. As the surrender value of the fund in the scheme, when invested, would be insufficient to guarantee the pension entitlement of the deferred members under the scheme rules, the organisation was required to meet this shortfall. The board sought professional advice and concluded that this should be provided in the accounts to March 2015 and the £15,989 provided for is expected to cover the costs of closure. This provision effectively removes any expected surplus for the year.

It is a requirement of the audit of the accounts that we undertake a periodic revaluation of the property at Palmerston Place, Edinburgh. This revaluation was carried out in 2014 and as a result we have reduced the value in the Balance Sheet assets by £50,000 to £700,000 and consequently reduced the Revaluation reserve by the same figure.

In the opinion of the Treasurer the administration structure and costs were now appropriate for the current level of membership services and the organisations plans for the next financial year.

There were no questions for the Treasurer and the President asked for a Proposer and Secunder for the adoption of the Financial Statements 2014/15.

Proposer: Iain Robertson
Secunder: Kevin Creechan

The meeting approved that the accounts be adopted.

6. Election of Office Bearers 2015/2016

The President reminded the meeting that under the current Constitution the President, Vice-President and Treasurer had to be put up for annual election. He also pointed out that office bearers may serve for a maximum of three years in the post, subject to annual re-election. Only the Treasurer may serve for longer than three years. He confirmed his willingness to stand for another year as President and asked for a Proposer and Secunder for the re-election.

Proposer: Iain Robertson
Secunder: Kevin Creechan

The meeting approved the re-election of Graham Ellis as President.

The President thanked Kevin Creechan for standing in as Vice-President this year in addition to his role as Past President and announced that Stephen Docherty indicated his willingness to stand as Vice-President. The President duly proposed Stephen Docherty and sought and obtained a seconder.

Secunder: Stephen Paul

Stephen Docherty was formally elected to serve as Vice-President.

The President then turned to the appointment of the Treasurer and confirmed Bob Turner's willingness to continue in the role. The President duly proposed Bob Turner and sought and obtained a seconder.

Secunder: Jane Rixon

Bob Turner was duly re-elected.

Under Clause 18 of the Constitution all other representatives on the Board are appointed annually. Only Trevor Price from the existing members has agreed to serve for a further year. The President proposed that Trevor Price be re-elected and asked for a seconder to his proposal.

Secunder: Bob Turner

The member was duly re-elected.

The President outlined the introduction of two further board positions with Iain Robertson of JJR Print and Sandra Cameron of Publicity Printing agreeing to stand for election. The President then asked for a Proposer and Secunder.

Iain Robertson
Proposer: Kevin McGeachie
Secunder: Claire Nisbet

Sandra Cameron
Proposer: Stephen Docherty
Secunder: Phil Cole

The meeting approved the election of both Iain Robertson and Sandra Cameron to the board.

7. Any Other Competent Business

The President stated that neither he nor the Director had been advised of any other items of competent business prior to the meeting but opened the item to floor. No questions were raised.

Finally, the President thanked everyone for attending and formally closed the meeting.

GES 104th AGM- Apologies

1	Alan	MacGregor	Farquhars
2	Alan	Morrison	Fasprint
3	Allan	McDonnell	John Watson & Co
4	Andy	Armstrong	Elliot Baxter
5	Chris	Broadhurst	Fuji
6	Colin	Deacon	Deacon Bros
7	Colin	McCallum	Kestrel Press
8	Craig	Cowan	Cowan Print
9	David	McGinlay	Muller Martini
10	Douglas	Boyle	Brown Brothers
11	Gregor	Williamson	MacFarlane Labels
12	Jim	MacDougall	Mackay & Inglis
13	John	Hopkinson	Ivanhoe printers
14	Julie	Turner	JTMS
15	Karen	Taylor	Mackay & Inglis
16	Keith	Johnston	Meigle Printers
17	Ken	Massie	Compass Print
18	Moray	Campbell	Allander
19	Neil	Mills	NSD International
20	Nigel	Brown	Brown Son & Ferguson
21	Ronnie	Hill	Hill & Hay
22	Stuart	Mason	Fairprint
23	Lynne	Robertson	Monument Press
24	Trevor	Price	21 Colour
25	Angie	Moakler	South Lanarkshire Council
